

# Spring Valley School's Off Campus Policy

*\*This form must be filled out for every student, regardless of age\**

Students with off-campus permission must have this form signed with permission on file. Students are responsible for signing-out when they leave campus, including information of their destination and an approximate time of return. Students must phone the school in advance and speak to a staff member if they will be late returning to campus. Students are responsible for signing-in when they return. The Attendance clerk at the school keeps off campus records on file.

The school is not responsible for students while they are off-campus. All students are expected to follow all School Meeting and State Laws while off-campus.

**\*\*Any permission changes must be done in writing and not over the phone. \*\***

**The off campus policy does not change the student's responsibility to attend school.**

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**Please check one of the following**

I give my child (age 8 or over) front yard privileges only \_\_\_\_\_

I allow my 9/10 yr. old off campus with a full off-campus student \_\_\_\_\_

I give my child (age 11 or over) full off-campus privileges \_\_\_\_\_

I do not give my child off-campus privileges \_\_\_\_\_

**Please Sign Below for every student**

**I have read the above document on the school's off campus policy and I am very aware of the school's policies on off-campus travel. (Signature of both parents required).**

**Date:** \_\_\_\_\_

**Signature of parent** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Signature of parent** \_\_\_\_\_